

# Hive Preparatory

## Online Registration Guide



Visit the Hive Preparatory Web Store to REGISTER ONLINE!

<https://HivePrep.RevTrak.net>

### Select the Summer Camp Registration Button



- ◆ Click on the Summer Camp Registration Button located on the Home Page.
- ◆ Select the class for which you wish to register.
- ◆ Select “**Click Here to Register**” to proceed with the registration process.

- ◆ If you have not already logged into or created a RevTrak account, you will be prompted to do so now using your **Email Address and Password**.
- ◆ Select the exact participant you wish to register for the selected class. You may also select “**A New Person**” if they are not currently listed in your account.

*\*NOTE: The selected participant MUST be the name of the person attending the class.*

Hive Summer Camp

Class #: HIVE PREP SUMMER CAMP 2018  
Group: HIVE Summer Camp 2018  
Date: 6/11/2018 - 8/3/2018  
Days: Mon, Tues, Wed, Thur, Fri  
Time: 7:30 AM - 6:15 PM  
Location: HIVE Preparatory  
Price: Contract, Add to cart to see price.

[CLICK HERE to Register for this Class](#)

CHECKOUT

VERIFY

Review & Submit

BILLING

BILL TO:  
John Smith  
1234 Main Street  
Bloomington, NC 55113

PAYMENT METHOD

Please select a payment option

ITEMS

ACADEMIC SUMMER SCHOOL - JANE SMITH	\$100.00
Quantity: 1	
Smith, Jane 05/31/2017 - 07/29/2020 7:30 AM	

SUB TOTAL \$100.00  
TOTAL \$100.00

- ◆ Answer ALL required questions before clicking the **Add to Shopping Cart** or **Continue Shopping** buttons at the bottom of the page.
- ◆ Within the **Checkout** screen, you can verify your billing address and **Select a Payment Option**, prior to hitting “**Place Order**”.
- ◆ When you click “**Place Order**”, your payment will be processed and a **Receipt** will appear. Your receipt will also be emailed to the address on file.