

**HIVE Preparatory School**  
Thursday, May 07, 2020  
Board Meeting  
**MINUTES**

BOARD MEMBERS PRESENT: Pedro Dedesma, Joaquin Novoa, Victor Giorgini, and Jenny Maya-Munne

- Meeting was called to order at 10:00 AM
  
- BOARD Meeting Location: Blackboard Collaborate – Open Sessions  
<https://us.bbcollab.com/guest/602166b0bf144024bcd9f984cf4e1bab>

Mr. Dedesma reviewed the minutes of the prior meeting. The board approved the prior meeting minutes unanimously.

#### Instructional Continuity Plan

Mr. Gonzalez described the details and progress of the school's instructional plan with schools closed due to COVID-19. The plan has been implemented since the first day of the 4<sup>th</sup> quarter for all grade levels (K-8) and the platform HIVE is using is Blackboard Collaborate. HIVE has used this platform for 4 years, without the Collaborate section. So, it was an easy transition because of the stakeholder familiarity. K-5 students spend 6 hours of daily lessons (2 hours are live virtual lessons with a teacher and classmates). Middle school students attend their regular block schedule (A&B Block) but the classes are reduced to 60 minutes each, instead of 90 minutes. The school contacted every family that expressed concerns, did not log into classes the first day, or showed signs of inconsistency with logging in or turning in assignments. This allowed the school to troubleshoot most issues with families and ultimately only needed to distribute 50 devices. Throughout the weeks for virtual learning, HIVE students have averaged 97% attendance in live classes.

The ICP also includes student services programs, special education & ESOL programs, a new grading plan, and a make-up work plan. These documents have been placed in the resources folder within Blackboard for anyone to access.

The school is using multiple platforms for communication with families. Teachers communicate with Class Dojo, Gradebook, E-mail, and phone calls. Admin / Office communicate with Class Dojo, Messenger, Social Media, E-mail, and phone calls. The phone calls are all done through Comcast Business App. This allows the school to use any phone lines yet show that the school number is calling each stakeholder.

#### Charter School Growth Fund

HIVE received the final agreement document with the Charter School Growth Fund. A review of this document showed that it is consistent with the business plan and with the milestones discussed in previous meetings with the CSGF leaders. These funds will establish a new department within the school called Central Office. The department will contain a Head of Schools, Operations Manager, and Development Director. The main roles of these positions are to support the academics and operations of the current HIVE school and to focus on the growth of the HIVE model. Additional funds provided by the agreement will also be utilized to support the replication of the HIVE model. The board approved, unanimously, the signing of the agreement. Yet, the board did express concern with hiring or increasing spending due to the looming financial impact of COVID-19 and agreed to hold new spending until more information is provided.

#### HIVE – Riverside

Progress continues to be made with regards to the approval of construction of the HIVE – Riverside project. However, due to current conditions, a delay in meetings with the county and city are expected. This will continue to be monitored to see what impacts this may have on the timeline for the groundbreaking and the school's opening. Conversations with the school district revealed that August 2022 is an allowable start date, should we need it.

#### FY21 School Year

Enrollment for the 2020 – 2021 school year is currently at 860 students. HIVE is losing 90 8<sup>th</sup> graders and projects to lose 10-20 more students due to natural attrition. While, 120 future kindergarten students and 10 non-kindergarten students have accepted new positions. Staffing is not expected to be affected due to this stabilization of numbers. There will be some grade level and subject area changes due to grade level enrollment differences, but nothing too drastic.

Mr. Gonzalez described a variety of operational options should the beginning of the next school year be affected by COVID. Examples include full virtual schooling, blended learning, staggered schedules, and traditional schooling. HIVE has met with a neighbor church to discuss the sharing of space should social distance rules limit the number of students per classroom or building. The church agreed to support HIVE and future meetings have been set to discuss further.

#### Summer Utilization

The board agreed to conduct all summer school activities through remote learning only and to be as aggressive as possible with such programming. Mr. Gonzalez explained that virtual summer schooling will not just be for low performing students, that all programs and grade levels will be considered for some form of summer learning.

The board decided to wait for further guidance regarding summer camp. While there are many concerns with safety and sustainability, the Board is aware of the need for summer camps to allow parents to get back to work and stimulate the economy. This will be revisited as summer approaches.

PPP

The board expressed concern for future funding of schools and asked Javier to look deeper into the possibilities of the school applying for and qualifying for PPP funds. Javier described the conditions for these funds and explained that the school does meet some of the conditions. The board approved Javier to pursue the possibility of applying and asked for follow-up.

ECTAC

Mr. Gonzalez announced that HIVE earned the ECTAC Title 1 School to Learn From distinction. The top 30 performing Title 1 Schools in Florida were visited by a committee that was tasked to decide the top 15 schools that exhibit traits that other schools throughout the State could learn from. At the conclusion of the visit to HIVE, it was announced that HIVE earned a top 15 distinction and is being asked to attend a conference in October 2020 to receive its award and to present some best practices. According to the visitors, HIVE is the first charter school to receive this recognition.

Meeting Adjourned at 12:20 pm

A handwritten signature in black ink, appearing to read "Peter Dedesma", with a long horizontal flourish extending to the right.

Peter Dedesma (May 13, 2020)